

Snowmobile Registration Application

Form 9400-210 (R 9/03)

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Please print, using a pen with black or blue ink (not red), and press hard. See instructions on pages 2 and 4.

A. Snowmobile Information				Leave Blank - DNR Use Only	
Reg # (WI or out of state)	Serial Number of Body / Frame			Received Date	Registration ID
Make	Model Year	CC Disp			
Horsepower (cannot be 4 or less)	County Where Snowmobile is Kept	Purchase Date			Initials
B. Owner Information				Money Received	
DNR Customer Number (9 digits) (optional)					
Applicant's Name (Print Last, First, Middle Initial)				Manual Decal # Issued	
Mailing Address <input type="checkbox"/> Check here if address change				OTC Fee	
City		State	ZIP Code	Field Validation Agent ID:	
County of Residence		Daytime Telephone No. ()		Field Validation Date	
Date of Birth	Social Security Number (for tax purposes)				
Additional Owner's Name (Do not list previous owner's name)					

C. Registration Type (select all that apply) Note: Only Wisconsin registrations are transferable

<input type="checkbox"/>	1. New Registration - Public Use	\$30.00	← Public Use: A snowmobile used on marked trails, frozen waters, or any lands you have permission to operate on must be registered for public use.
<input type="checkbox"/>	2. New Registration - Private Use	- 0 -	
<input type="checkbox"/>	3. Transfer - Previous Wis. Reg #:	5.00	← Private Use: A snowmobile used only on land owned or leased by the person or a member of the person's immediate family over which the owner or lessee has management and control may be registered for private use.
<input type="checkbox"/>	4. Duplicate Certificate	5.00	
<input type="checkbox"/>	5. Duplicate Decals	5.00	← NOTE: Include previous owner's signed registration certificate.
<input type="checkbox"/>	6. Renewal Certificate (public use)	30.00	
<input type="checkbox"/>	7. Transfer & Renewal Certificate (public use)	35.00	Every person who is a snowmobile manufacturer, dealer, distributor, renter or any combination thereof, engaged in business in this State shall register with the Department and obtain a commercial snowmobile certificate. Upon receipt of \$90, the applicant will receive a commercial snowmobile certificate and 3 reflectorized plates.
<input type="checkbox"/>	8. Antique (manufacture year 1966 or older)	20.00	
<input type="checkbox"/>	A/B. Municipal Registration (original / renewal)	5.00	
<input type="checkbox"/>	9. Commercial Certificate (original / renewal)	90.00	←
<input type="checkbox"/>	10. Additional Commercial Reflectorized Plate (Each)	30.00	
# of Extra Plates:			
Total Fee \$			

D. Sale and Tax Information (see instructions on page 2)

1. Purchase Price (Include trailer & accessories)	\$	Trade-In (Describe Item Traded, Year, Make & Serial # of Body)
2. Allowance for Trade-In	\$	
3. Taxable Receipts (Line 1 less line 2)	\$	This snowmobile was obtained from: (Complete information below)
4. 5% State Sale Tax (Line 3 x .05)	\$	
5. 1/2% County Tax (Line 3 x .005), if applicable	\$	Name of Previous Owner or Dealer <input type="checkbox"/> Private Party <input type="checkbox"/> Dealer
6. 1/2% Football Stadium Tax (Line 3 x .005), if applicable	\$	Mailing Address
7. 1/10% Baseball Stadium Tax (Line 3 x .001), if applicable	\$	City State ZIP Code
8. Total Tax Due (Add lines 4, 5, 6, 7)	\$	Wis Seller Permit / Dealer Tax # Telephone No. ()
If Tax Exempt, Enter Exemption Code and Reason (See instructions on page 2) Code Reason		Signature of Dealer Date Signed

E. Total Remittance and Signature

Validation / Over the Counter Fee: \$

Add Total Registration Fee, Total Tax Due and Validation/Over the Counter Fee: \$

Make check or money order payable to: WDNR for the total amount.

I hereby make application for registering the snowmobile described on this application.

Signature of Applicant	Date Signed
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To Operate Snowmobile: Operator is required to carry a copy of this form validated by a DNR office or an authorized validation site; or, if purchased from a Wisconsin dealer, operator must carry the Applicant's copy. See requirements on page 4.

Mail To: Snowmobile Registration Processing Center
Department of Natural Resources
PO Box 78701
Milwaukee, WI 53278-0701

☐ Withhold personal identifiers collected on this form from disclosure on any list of 10 or more individuals that the DNR is requested to provide to another person [s. 23.45, Wis. Stats.].

Section D - Sale and Tax Information

DEALERS - Dealers licensed in Wisconsin **complete lines 1 thru 7** and the dealer information portion. Remit the state, county and stadium tax with your Wisconsin State and County Sales and Use Tax Return (Form St-12).

PURCHASERS - If you purchased a snowmobile from (1) a private party or (2) another state, complete this section.

Line 1. Purchase Price - Enter the purchase price of your snowmobile. Include the cost of trailer and/or other accessories.

Line 2. Trade-In - Enter the amount you were allowed for any property traded in on the purchase of this snowmobile.

Line 3. Taxable Amount - Subtract line 2 from line 1 and enter the amount on line 3.

Line 4. 5% State Tax - Enter 5% (.05) of the amount shown on line 3.

NOTE: Sales tax paid to another state on the snowmobile reported on this return may be claimed as a credit to reduce the Wisconsin tax payable. Any county tax or similar tax paid in the other state may be claimed as a credit to reduce county tax payable.

If tax was paid in another state, subtract any state tax from the Wisconsin state tax (line 4) and any county tax from the Wisconsin county tax (line 5). Enter any remaining amount of Wisconsin tax on lines 4 and 5.

Attach a copy of your bill of sale or other verification of tax payment to the other state.

County and stadium use taxes may also apply and are based on where the snowmobile is customarily kept while in Wisconsin.

Line 5. 1/2% County Tax* - If the item is kept in a county that has adopted a county tax, a 1/2% county tax must be paid. Enter 1/2% (.005) of the amount shown on line 3.

Line 6. 1/2% Football Stadium Tax - If the item is kept in Brown County, the stadium use tax of 1/2% must be paid. Enter 1/2% (.005) of the amount shown on line 3.

Line 7. 1/10% Baseball Stadium Tax - If the item is kept in Milwaukee, Ozaukee, Racine, Washington or Waukesha County, a 1/10% baseball stadium tax must be paid. Enter 1/10% (.001) of the amount shown on line 3.

Line 8. Total Tax - Add lines 4, 5, 6 and 7 and enter the total on line 8. This is the amount of tax you owe.

Exemptions From Tax

Your purchase will not be subject to sales tax if any of the following situations apply. **Note:** Enter the exemption code and reason in the tax statement section of the application.

Code 1. The item was **previously registered in Wisconsin** and purchased/received from a parent, spouse or child. **Important:** Use the following letters along with Code 1.

P = If purchased/received from your parent, stepparent, father-in-law, mother-in-law

S = If purchased/received from your spouse

C = If purchased/received from your child, stepchild, daughter-in-law, son-in-law

Note: A sibling or grandparent is not tax exempt.

Code 2. Retailer/lessor who will rent or sell the item. Must give seller's permit or use tax number.

Code 3. State of Wisconsin or government unit, agency or school.

Code 4. Tax paid to another state. **Attach a copy of your bill of sale or verification of tax payment to the other state.** **Note:** Sales tax paid to another state on the item reported on this application may be claimed as a credit to reduce the Wisconsin tax payable. Any county tax or similar tax paid in the other state may be claimed as a credit to reduce county tax payable. If tax was paid in another state, subtract any state tax from the Wisconsin state tax (Line 4) and any county or similar tax from the Wisconsin county tax (Line 5). Enter the remaining amount of Wisconsin tax payable.

Code 5. Purchased by a nonresident at least 90 days before registrant became a Wisconsin resident and brought and/or registered the item in this state.

Code 6. Religious, charitable, educational organization. Must show the Department of Revenue exempt status number.

Code 7. Other. Enter reason (i.e., gift or even trade)

Code 8. The item was purchased from a dealer and tax was paid to the dealer.

Trade-In

- Describe any property you traded in on the purchase of this snowmobile. If no trade-in is involved, enter "NONE."
- Enter name and address of seller in the space titled "This snowmobile was obtained from". Be sure to check the box for private sale or dealer.

Section E - Total Remittance and Signature

Add Total Fees from Section C and Total Tax from Section D and enter total amount due in Section E. Please make your check or money order payable to: **Wisconsin Department of Natural Resources** for both tax and fees.

Sign and Date Your Return - Be sure to sign and date this Snowmobile Registration Application.

Where to File

Send this application and your remittance for tax and fees to below address or apply in person at any DNR office listed on page 3.

Snowmobile Registration Processing Center
Department of Natural Resources
PO Box 78701
Milwaukee, WI 53278-0701

Tax Information

*For a listing of counties that have adopted the county tax, or if you have questions regarding state or county tax, contact:

Wisconsin Department of Revenue
PO Box 8902
Madison, WI 53708-8902
(608) 266-2776

Department of Natural Resources Service Centers Validating Snowmobile Applications

DNR Central Office

Information Center, 101 S. Webster St., Madison (608-266-2621)

Northern Region

Region Headquarters - 810 W Maple St., Spooner (715-635-2101)
OR 107 Sutliff Ave., Rhinelander (715-365-8900)

Ashland Office - 2501 Golf Course Rd. (715-685-2900)

Antigo Office - 223 E. Steinfest Rd. (715-627-4317)

Hayward Office - 10220 N. St. Hwy. 27 (715-634-2688)

Ladysmith Office - N4103 St. Hwy. 27 (715-532-3911)

Park Falls Office - 875 S. 4th Ave. (715-762-3204)

Superior Office - 1401 Tower Ave. (715-392-7988)

Woodruff Office - 8770 Hwy. J (715-356-5211)

Northeast Region

Region Headquarters - 1125 N. Military Ave., Green Bay (920-492-5800)

Oshkosh Office - 625 E. County Rd. Y, Suite 700 (920-424-3050)

Peshtigo Office - 101 N. Ogden Rd., Peshtigo (920-582-5000)

Sturgeon Bay Office - 110 S. Neenah Ave. (920-746-2860)

Wautoma Office - 427 E. Tower Dr., Suite 100 (920-787-4686)

West Central Region

Region Headquarters - 1300 W. Clairemont, Eau Claire (715-839-3700)

Baldwin Office - 990 Hillcrest, Suite 104 (715-684-2914)

Black River Falls Office - 910 Hwy. 54E (715-284-1400)

LaCrosse Office - 3550 Mormon Coulee Rd. (608-785-9000)

Wausau Office - 5301 Rib Mountain Rd. (715-359-4522)

Wis. Rapids Office - 473 Griffith Ave. (715-421-7800)

South Central Region

Region Headquarters - 3911 Fish Hatchery Rd., Fitchburg (608-275-3266)

Dodgeville Office - 1500 N. Johns Street (608-935-3368)

Horicon Office - N7725 Hwy. 28 (920-387-7860)

Janesville Office - 2514 Morse St. (608-743-4800)

Poynette Office - W7303 Co. Hwy. CS (608-635-8110)

Southeast Region

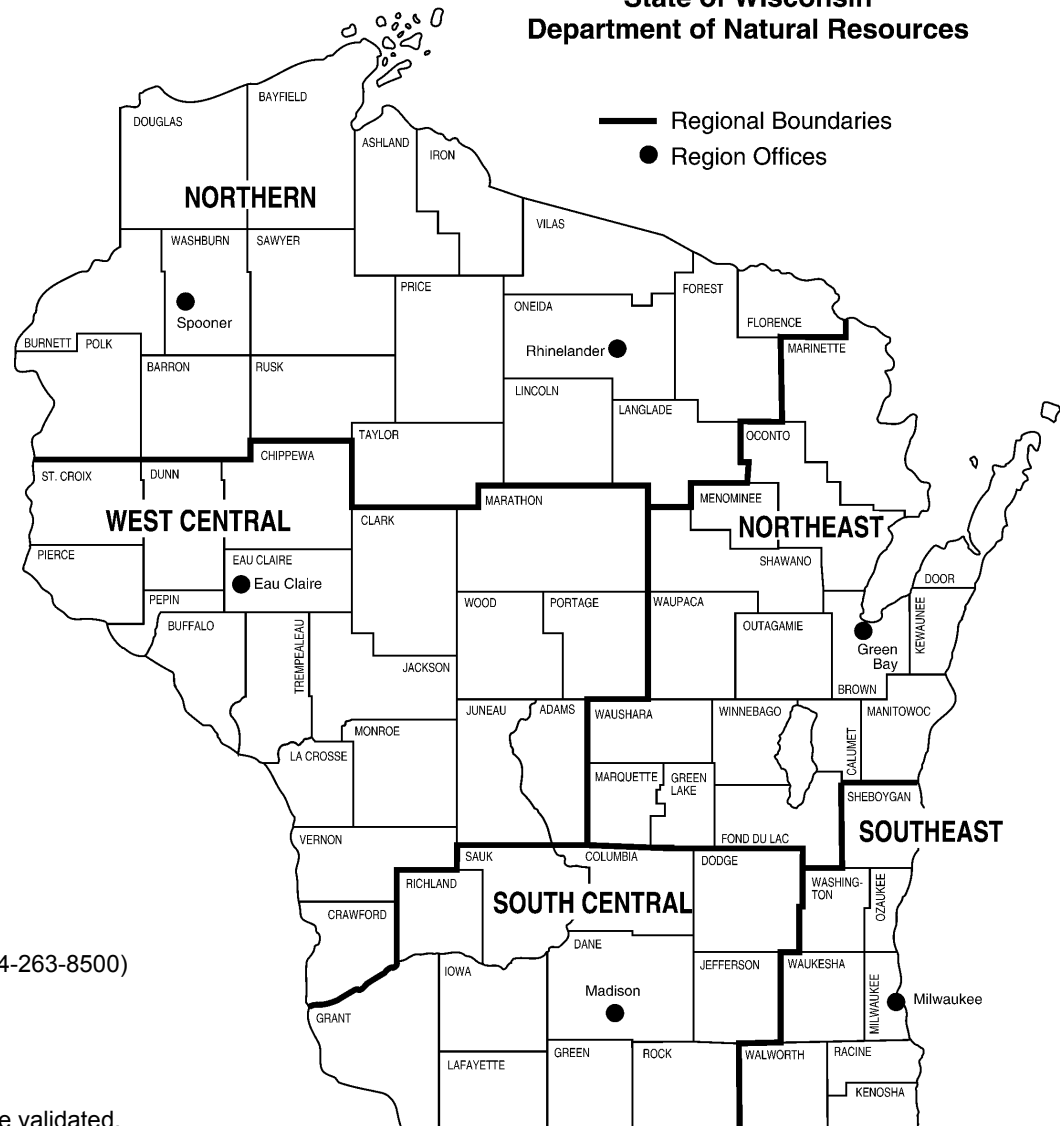
Region Headquarters - 2300 N. Dr. Martin Luther King Jr. Dr., Milwaukee (414-263-8500)

Plymouth Office - 1155 Pilgrim Rd. (920-892-8756)

Sturtevant Office - 9531 Rayne Rd., Suite 4 (262-884-2300)

Waukesha Office - 141 NW Bartow St., Room 180 (262-574-2100)

State of Wisconsin Department of Natural Resources



REV 7/02

For a more complete listing of stations where snowmobile applications may be validated, please see the DNR website at www.dnr.state.wi.us.

Notice: This form may be used for any application filed pursuant to s. 350.12, Wis. Stats. The Department will not consider your application unless you provide all necessary information. Personally identifiable information provided may be used to determine identity of the applicant, eligibility for approvals, participation in natural resources surveys, other enforcement purposes, and may be used for secondary purposes. A Social Security number is requested on behalf of the Department of Revenue for tax purposes.

Print legibly using a pen with black or blue (not red) ink. Press hard or type. Complete all portions.

Section A - Snowmobile Information

"Snowmobile" means an engine-driven vehicle that is manufactured solely for snowmobiling that has an endless belt tread and sled-type runners, or skis, to be used in contact with snow. All snowmobiles must be 48 inches wide or less. The definition includes a child-sized snowmobile, except see below for additional information.

A **child's snowmobile** is a snowmobile that is driven by a 4-HP (~120 CC) or less engine.

Operating a child's snowmobile on public areas – A child's snowmobile needs to be registered. **This also includes frozen waters.** (IMPORTANT: Refer to the Wisconsin Snowmobile Laws pamphlet PUBL-LE-201 for child's snowmobile and age-riding restrictions.)

Operating a child's snowmobile in sanctioned races, derbies, competitions or exhibitions – Under these circumstances, a child's snowmobile is not a snowmobile; registration is not required.

Operating a child's snowmobile on private property – Registration is not required when operated only on private property and as long as the machine is not operated on any part of a public trail.

A vehicle that has inflatable tires is not considered a snowmobile even if skis are attached. An ATV or similar machine that is converted with an aftermarket kit, complete with skis and a track **cannot** be registered as a snowmobile and cannot be ridden on snowmobile trails.

Section C - Registration Type

You may use one application to register for multiple transactions, e.g., Transfer and Duplicate Decal. For a new registration, check line 1 for public (trail) use or check line 2 for private use.

Type 1 - **New Registration Public Use:** Snowmobile trails, frozen waters or lands on which you have permission to operate. The fee for a registration certificate for public use is \$30. (The registration period will be for two years beginning July 1 and shall expire on June 30 two years thereafter; **the registration fee is not prorated**). A snowmobile registered for public use is subject to sales or use tax.

Type 2 - **New Registration Private Use:** By checking this box you claim that you will use the snowmobile only on land owned or leased by you or a member of your immediate family.

A snowmobile used only on private property must be registered for private use. The fee for a registration certificate for private use is \$0. A snowmobile private use registration shall be valid from the date of issuance until ownership of the snowmobile is transferred. A snowmobile registered only for private use is taxable. There is not an agricultural exemption for snowmobiles.

Type 3 - **Transfer** and Type 7 - **Transfer & Renewal:** To transfer a Wisconsin public use registration, include previous owner's registration certificate with this application. Complete this application and mail or deliver it to the Department within 10 days after the date of purchase. A fee of \$5 shall be paid for transfer of a registration certificate. If the registration decals are not affixed to the unit, apply also for duplicate decals at \$5 - transaction type 5. If the registration has expired a fee of \$35 shall be paid for transfer and renewal (type 7). A registration certificate and decals will be issued with this transaction.

Type 4 - **Duplicate Certificate** and Type 5 - **Duplicate Decals:** Duplicate certificates and decals are issued only if they are lost or stolen. Complete application and remit \$5 for each duplicate certificate or set of decals.

Type 6 - **Renewal:** The fee for renewal of a registration certificate and decals for public use is \$30. Failure to receive a renewal application does not relieve the owner of the obligation to renew the snowmobile registration.

Type 8 - **Antique Registration Requirement and Fee:** Any snowmobile with the model year of 1966 or earlier may register as Antique Registration, valid as long as applicant owns the snowmobile. The cost is \$20.

ATTENTION DEALERS - At the time of sale, a snowmobile dealer shall require the buyer to complete an application for a registration certificate, collect the required fee and mail the application and fee to the Department no later than 5 days after the date of sale.

TO OPERATE SNOWMOBILE:

- **DEALER PURCHASED SNOWMOBILES:** To operate the snowmobile, the operator must carry the Applicant's copy signed by the dealer until the certificate and/or decals are received.
- **ALL PRIVATE PURCHASED SNOWMOBILES AND PRESENT OWNERS:** No person may operate and no owner may give permission for the operation of any snowmobile within this state unless the snowmobile is registered for public or private use **AND** has the registration decals displayed as required, **OR** the snowmobile registration application is **VALIDATED** at a Department of Natural Resources office listed on page 3 or validated at an authorized validation site.